

August 5, 2025

Roanoke Town Council Meeting Minutes

The Pledge of Allegiance was recited, and the Roanoke Town Council convened on Tuesday, August 5, 2025, at 6:00 P.M. in accordance with Council's rules, appropriate notices, and applicable laws. Those present from the Council were Council President Amanda Sands, Vice President Nick Scheer, Councilman Brian Humphries, Councilwoman Tinisha Weigelt and Councilwoman Terri Edmiston. Also present were Town Marshal Jim Wood, Deputy Marshal Grant Baumgartner, Superintendent Aaron Popplewell and Clerk Treasurer Sarah Milton.

Vice President Scheer moved to approve the July 1, 2025, Council meeting minutes as written, Councilwoman Weigelt seconded, and the motion passed unanimously.

Vice President Scheer moved to approve the August 4, 2025, Executive Session meeting minutes as written, Councilman Humphries seconded, and the motion passed unanimously.

DLZ Engineer, Casey Irwin provided Council with Lagoon No 2. Extension request #3 letter to IDEM. The extension request would give the Town until December 2, 2026, to close Lagoon #2. The Town would rebid the project in early 2026 and allow construction to start in late Spring or early Summer 2026. President Sands motioned to approve the extension letter as written, Councilwoman Weigelt seconded, and the motion passed unanimously. Irwin then requested approval of API Pay App #3 in the amount of \$282,397.00 and API Pay App #4 in the amount of \$547,255.13 for Wastewater Project #1 Main Pump Lift Station Replacement. President Sands motion to approve API Pay App #3 and API Pay App #4, Councilwoman Weigelt seconded, and the motion passed unanimously.

Huntington County Surveyor Jerry Meehan informed Council that the Drainage Board discussed removing the third pedestrian bridge at Roanoke Park on October 4, 2018 when discussing putting in the two new bridges. President Sands stated that the attorney is looking into the matter, and the Council will take it under advisement. Meehan made clear that the Huntington County Drainage board has jurisdiction. Council will review audio from June 1, 2017, December 21, 2017 and October 4, 2018 Huntington County Drainage Board meetings.

Rolling into Roanoke's Rick Fischer stated that the 2025 car show went well with 450 - 480 cars. He then requested to move the show to September 12, 2026 and rain date of September 19, 2026. Council tentatively stated that there were no issues with moving it to September.

Resident Chris Snyder of Claybrooke HOA asked what the process was to have the Town pay for the electricity of the lights in their housing addition. After

some discussion, President Sands stated that they would investigate if this was an option and get back with him at the next Council meeting.

Park Board President Dave Meitzler provided all three quotes to replace lights at the park. The first quote was Rangeline Electric for the large ball diamond (\$44,680.00), small ball diamond (\$18,150.00) and basketball/tennis court area (\$9,770.00). The second quote from Pegan Electric for only the large ball diamond was \$138,325.00. The third quote is from Young Electric for \$91,883.00 for both ball diamonds and basketball/tennis court area. These quotes do not include the utility poles. Councilman Humphries made a motion to accept the quote from Rangeline Electric for a total of \$72,600.00, Councilwoman Weigelt seconded, and the motion passed unanimously. Park Board President Meitzler stated the next Park Board meeting would be September 9, 2025, at 6:00pm at Town Hall.

Town Marshal Wood submitted his letter of Retirement to Council which stated he is retiring by May 15, 2026.

Superintendent of Operations Popplewell submitted a quote from Maquire Inc in the amount of \$7,560.00 to power wash the exterior of the north Water Plant Tank. President Sands motioned to have Maquire Inc. power wash the exterior of the north Water Plant Tank for \$7,560.00, Councilwoman Edmiston seconded, and the motion passed unanimously. Superintendent Popplewell also submitted an engagement letter from Taft Law Firm, an environmental law firm, stating they would review documents from C & M Plating regarding the contamination to see if the Town had any leverage with C & M Plating's insurance company. There is no fee to have documents reviewed, but if they do see a possibility, Council will have to decide if they want to move forward at \$700.00/hour. Councilwoman Weigelt moved to sign the engagement letter with Taft Law Firm, President Sands seconded, and the motion passed unanimously. Lastly, Superintendent Popplewell stated that he had a meeting with Lochmueller Group Inc on Thursday, August 11, 2025 to get an update on the new wastewater plant design.

Councilwoman Edmiston stated that the library will be closed September 11, 2025 and possibly for a few other days.

Clerk-Treasurer Milton presented Resolution 2025-03 Appropriation Reduction for 2025 in the amount of \$1,323,821.00. Councilman Humphries made a motion to pass Resolution 2025-03 Appropriation Reduction for 2025, Councilwoman Weigelt seconded, and the motion passed unanimously. Clerk-Treasurer Milton stated that the 2026 Budget Public Hearing will be September 2, 2025 and Adoption Hearing will be October 7, 2025.

Clerk-Treasurer Milton mentioned that Kaleb Dienelt, President of Reliance IO, Inc withdrew the Special Event Application Friday Night Beer Garden on August 1, 8, 15, 22, and 29, 2025.

Last on the agenda was the presentation of bills for payment. President Sands moved to pay the bills as listed on the allowance of claims payable voucher of

\$1,136,745.45 and utility adjustments of \$310.25, Councilman Humphries seconded, and the motion passed unanimously.

President Sands moved to adjourn the meeting, Councilwoman Weigelt seconded, and the motion was duly adopted.

Note: These minutes are a summary of actions taken at the Town of Roanoke Council meeting. The full video archive of the meeting is available for viewing at <https://www.youtube.com/@TownofRoanoke> for as long as this media is supported.

Respectfully submitted,

Sarah J. Milton, CTR

Sarah Milton, Clerk Treasurer

Council Approve:

Amanda D. Sands

AKL82

Terri L. Edmiston

[Signature]

[Signature]