

March 7, 2023

## Roanoke Town Council Meeting Minutes

The Pledge of Allegiance was recited, and the Roanoke Town Council convened on Tuesday, March 7, 2023, at 6:00 P.M. in accordance with this Council's rules, appropriate notices, and applicable laws. Those present from the Council were President Amanda Sands, Vice President Dave Meitzler, Councilwoman Joan Abbott, Councilman Nick Scheer, and Councilman Brian Humphries. Also present were Town Marshal Jim Wood, Deputy Town Marshal Grant Baumgartner, Fire Chief Brandon Taylor, Superintendent of Operations Aaron Popplewell and Clerk-Treasurer Sarah Milton.

Vice President Meitzler moved to approve the regular meeting minutes of February 7, 2023, as written. Councilman Humphries seconded, and the motion passed 4-0 with Councilwoman Abbott abstaining.

President Sands closed the regular meeting, opened the Public Hearing for the Additional Appropriation of the ARP Funds in the amount of \$86,397.00. After no questions or comments, President Sands closed the Public Hearing and reopened the regular meeting.

Baker Tilly Partner, Paige Sansone, CPA gave a presentation on a potential Fire Territory involving the Town of Roanoke, Jackson Township and Union Township. Ms. Sansone stated that she was waiting on a budget from the Roanoke Volunteer Fire Department so Baker Tilly could start the study. Fire Chief Taylor stated that he would have the information to her next week. After questions were answered, she stated that the fire territory study would take six weeks to complete, and she would present the results to Town Council.

Baker Tilly Partner, Jeff Rowe, CPA gave a presentation on the Town of Roanoke Sewage BAN and Bond issue stating the BAN should not exceed \$7 million and the total project not to exceed \$15 million. Holly Miller, DLZ Project Manager, explained the projects; the closure of the lagoon, new lift station and wastewater plant. After questions were answered, Council President Sands stated that Ice miller LLP, Bond Counsel for the Town of Roanoke, prepared the bond ordinance for consideration by the Council in the matter of the financing the construction of these sewer projects. President Sands then introduced the Bond Ordinance 2023-02 Bond Anticipation Note Authorization and read the synopsis: *An ordinance concerning the construction of improvements to the sewage works of the Town of Roanoke, Indiana, the issuance of revenue bonds to provide for the cost thereof, the collection, segregation, and distribution of the revenues of said works, the safeguarding of the interests of the owners of said revenue bonds, other matters connected therewith, including the issuance of notes in anticipation of bonds, and repealing ordinances inconsistent herewith.* President Sands stated that Ordinance 2023-02 would be voted on at the next Council meeting.

Huntington County Surveyor, Jerry Meehan, was present to update Council on an opportunity to complete the drainage project for the Roanoke #2 (American Legion) Drain (named in 2000). After receiving approval at the Council meeting on November 15, 2022 to move forward with obtaining quotes to finish the project,

Surveyor Meehan received quotes with the Huntington County Commissioners and Drainage Board each agreeing to fund one-third of the project. Vice President Meitzler made a motion to accept the quote from Tri-County Excavating for \$24,800.00 (Town's portion \$8,266.67) and Kindler Landscaping for \$2,825.00 (Town's portion \$941.66) using CEDIT funds, Councilwoman Abbott seconded and the motion passed unanimously.

Huntington County resident, Wayne Fox, requested Council to consider amending the golf cart Ordinance for the Town of Roanoke to include UTV's (Utility Task Vehicles). President Sands asked Clerk-Treasurer Milton to contact the Town's attorney to investigate options.

Superintendent of Operation Popplewell gave his report to Council stating that the start of the parking lot at Main Street and Vine Street as well as the project on Seminary Street should begin in a couple of weeks. Superintendent Popplewell will investigate the complaint regarding the fallen tree limb on the east side of Main Street as well as review the report for the 'puller's lane bridge" at the Roanoke Park and report back to Council.

President Sands stated that Mr. Baumgartner was not present to give Council an update on the order in regard to 184 W. Second St. Council took no action and will allow him the full six months to complete the work.

Clerk-Treasurer Milton asked for a motion to approve Resolution 2023-01 Additional Appropriation for the ARP Fund. Vice President Meitzler made a motion to approve Resolution 2023-01 Additional Appropriation for the ARP Fund in the amount of \$86,397.00, Councilwoman Abbott seconded and the motion passed unanimously. Clerk-Treasurer Milton also mentioned that the Annual Financial report for 2022 and been completed and filed in Gateway.

Last on the agenda was the presentation of bills for payment. Councilwoman Abbott moved to pay the bills as listed on the allowance of claims payable voucher of \$232,734.31 and utility adjustments of \$199.77. President Sands seconded, and the motion was approved unanimously.

Councilwoman Abbott then moved to adjourn the meeting. Vice President Meitzler seconded, and the motion was duly adopted.

Respectfully submitted,

*Sarah Milton, CIT*

Sarah Milton, Clerk- Treasurer

**Council Approve:**

Amanda P Sands

Dave Mettler

Jean Abbott

M. H. S. L.

Ryan E. Hays